

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

*Coatesville Area Senior High School Auditorium*

**OCTOBER 10, 2017**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER AT 10:02 PM**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Dean A. Snyder, President - <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *absent*  
Karen Hall, Director of Human Resources - *present*  
Dr. Cynthia Ajemian, Director of Special Education - *present*  
Rita Perez, Director of Pupil Services - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*

#### **Student Representatives**

Jared Elters, Senior Class Representative – *not present*  
Diamond Marrow, Junior Class Representative – *not present*

#### **Solicitor**

Michael I. Levin, Esquire – *not present*

## **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

### **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

#### **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- Diane Brownfield questioned the difference in fee waiver amounts for the Good News Clubs at Caln versus the Good New Club at East Fallowfield elementary schools.

#### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **CONSENT AGENDA** (*Dean Snyder, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approves the consent agenda items:

Motion: Tom Siedenbuehl

Second: Laurie Knecht

Vote: 9-0-0

#### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approves the financial statements and the bills payable list.

#### **B. Confidential Release and Settlement Agreement – Student 10006830**

**RECOMMENDED MOTION:** That the Board of School Directors approves the confidential release and settlement agreement for student 10006830, as presented. (*Confidential Enclosure*)

#### **C. Confidential Release and Settlement Agreement – Student 50000905**

**RECOMMENDED MOTION:** That the Board of School Directors approves the confidential release and settlement agreement for student 50000905.

#### **D. Request to Waive Fees – Good News Club – Caln Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$3,056.25 from the Child Evangelism Fellowship of Chester County for the Good News Club. The Club dates are from October 18, 2017 through April 4, 2018.

- E. Request to Waive Fees – Good News Club – East Fallowfield Elementary School**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$4,280 from the Child Evangelism Fellowship of Chester County for the Good News Club. The Club dates are from October 19, 2017 through April 5, 2018.
- F. Request for an Out-of-State Field Trip – Caln Elementary School**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request for an out-of-state field trip for Caln Elementary School students, as presented.
- G. Longwood Gardens Grant for 5<sup>th</sup> Grade Students - Friendship Elementary School**  
**RECOMMENDED MOTION:** That the Board of School Directors accepts a grant from Longwood Gardens to provide transportation to the Design in the Garden Program, as presented.
- H. Adoption of Textbook Assigned by DE County Community College – History 110**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the textbook adoption of "America, A Concise Story", Sixth Edition, for History 110 (Dual Credit American History) assigned by the Delaware County Community College.
- I. Human Resources Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:
- 1. Resignations - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. CATSS
- 1) Ellis, Jenna, 5.75 Hour Special Education Aide for Reeceville Elementary School. Letter Dated: 10/3/2017. Reason: Personal. Effective: 10/3/2017.
- b. EXTRA DUTY
- 1) Brownback, Matthew, Assistant Wrestling Coach for South Brandywine Middle School. Letter Dated: 9/26/2017. Reason: Personal. Effective: 9/26/2017.
- 2. New Appointments - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:
- a. CATA
- 1) Woodard, Diana, Guidance Counselor for the Coatesville Area Senior High School. Posted: 8/9/2017. Salary: \$47,333 (pro-rated). Level: M. Step: 2. Temporary Professional Contract. Degree: BA—Psychology, Arcadia University. MA—Counseling Psychology Elementary/Secondary, Arcadia University. Certifications: Education Specialist School Counselor PK-12. Effective: 10/16/2017. SP4: Approved. Pending 168 Forms.

- b. CATSS
    - 1) Dunn, Cathleen, 8 Hour Attendance Secretary for the Coatesville Area Senior High School. Posted: 8/7/2017. Salary \$15/hour. Effective: 10/2/2017. SP4: Approved. Pending 168 Forms.
  - c. EXTRA DUTY
    - 1) Quattlebaum, Nathaniel, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year.
- 3. Leave(s) of Absence**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:
- a. CATA
    - 1) Lisney, Mark, Special Education Teacher for the Coatesville Area Senior High School. Effective: 9/21/2017—12/11/2017.
    - 2) Wallace, Linda, Elementary Teacher at King’s Highway Elementary School. Effective: 9/18/2017—9/29/2017.
  - b. FEDERATION
    - 1) Bernard, Deborah, 4 Hour General Utility Worker at North Brandywine Middle School. Effective: 9/22/2017—9/29/2017.
- 4. Correction(s)**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Correction as indicated:
- a. EXTRA DUTY
    - 1) Atkins, Jonathan, Department Head of Mathematics for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.
    - 2) Borda, Anthony, Department Head of Special Education for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.
    - 3) Jordan, Michael, Department Head of English for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.
    - 4) Mendenhall, William, Department Head of Science for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.
    - 5) Tassoni, Joseph, Department Head of Social Studies for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.

**5. Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professional who has been certified by the District Superintendent as being eligible for the professional status. This person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

a. CATA

- 1) Vincent Coccia, Effective: 9/29/2017.

**6. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the creation of the following positions:

a. EXTRA DUTY

- 1) Twilight Tutor positions for the Coatesville Area High School Campus in the following disciplines: Chemistry and Physics.

**J. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Kabonick, Ronald, Business Administrator for the Coatesville Area School District. Letter Dated: 8/29/2017. Reason: Retirement. Effective: 1/5/2018.

b. CATA

- 1) Brasco, Georgia, School Psychologist for the Coatesville Area School District. Letter Dated: 10/10/2017. Reason: Personal. Effective: 12/8/2017.

c. CATSS

- 1) Wallace, Carol, 6.5 Hour Special Education Classroom Instructional Aide. Letter Dated: 9/25/2017. Reason: Retirement. Effective: 10/6/2017.

d. FEDERATION

- 1) Watkins, Alexander, 3 Hour General Utility Worker for Reeceville Elementary School. Letter Dated: 10/10/2017. Reason: Personal. Effective: 10/26/2017.

- e. EXTRA DUTY
  - 1) Guy, Jeffrey, Co-Elementary Orchestra Advisor for Friendship Elementary School. Letter Dated: 10/10/2017. Reason: Personal. Effective: 10/10/2017.
- 2. **New Appointments - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:
  - a. CATA
    - 1) Cerra, Christine, Pre-School Teacher for the Gordon Early Literacy Center. Posted: 8/16/2017. Salary: \$55,033 (pro-rated). Level: B+15. Step: 9. Professional Contract. Degree: BS—Early Childhood Education, West Chester University. Certifications: Early Childhood N—3. Effective: TBD. SP4: Approved. Pending 168 Forms.
  - b. VOLUNTEER
    - 1) Williams, Vincent, Football Volunteer for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 3. **Leave(s) of Absence**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:
  - a. CATA
    - 3) Borton, Nadine, Elementary Teacher for Friendship Elementary School. Effective: 12/14/2017—12/21/2017.
- 4. **Change of Status**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:
  - a. CATSS
    - 1) Shimon, Allison, move from Assistant Principal for Coatesville Area Intermediate High School to Assistant Principal for South Brandywine Middle School. Posted: 8/3/2017. Effective: TBD. SP4: Staff.

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 10:06 p.m. on a motion by Stuart Deets and seconded by Laurie Knecht.

Respectfully submitted,

*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*